

CUMBERLAND TOWNSHIP AUTHORITY
1370 Fairfield Road ♦ Gettysburg, PA 17325 ♦ Township Meeting Room

AUTHORITY REGULAR MEETING ♦ April 8, 2024

CALL TO ORDER

The Authority met in a regular session and the meeting was called to order at 3:00pm with Chairman Rich Redding presiding.

ATTENDANCE

Authority Members Present:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman), Steve Toddes, Jim Williams

Authority Members Absent:

Steve Niebler

Additional Authority Representation:

Tim Knoebel (Engineer), Todd King (Solicitor), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary)

Others in Attendance:

Dave Blocher – Cumberland Township Manager
Harlan Lawson – GMS Funding Solutions

APPROVAL OF MINUTES

Minutes from the March 11, 2024 Regular Meeting were reviewed. **Member Toddes moved to approve. Member Shealer seconded. Motion carried 4:0.**

FINANCIAL APPROVALS

APPROVAL OF ACCOUNTS PAYABLE

Chairman Redding recommended a motion to approve the accounts payables from March 31, 2024 in the amount of \$31,575.68. Member Williams moved to approve. Member Toddes seconded. Motion carried 4:0.

Chairman Redding recommended a motion to approve the accounts payables from April 8, 2024 in the amount of \$121,736.87. Member Toddes moved to approve. Member Williams seconded. Motion carried 4:0.

Public Comment

None

ACTIVE BUSINESS

Chairman Redding recommended a motion to approve the new 8-1/2 x 11 bill format & for BFMC to print & mail the quarterly bills. Member Williams moved to approve. Member Toddes seconded. Motion carried 4:0.

Chairman Redding recommended a motion to authorize the finance committee to review & act on the defined contribution pension record keeper RFP. Member Shealer moved to approve. Member Toddes seconded. Motion carried 4:0.

NEW BUSINESS

Chairman Redding recommended a motion to approve Resolution 2024-5 for the destruction of records. Member Williams moved to approve. Member Toddes seconded. Motion carried 4:0.

CORRESPONDENCE

None

REPORTS

ENGINEER – TIM KNOEBEL

Boyd's School Road Sewer Extension: Chairman Redding recommended a motion to authorize the chairman to execute the Agreement with Guyer Brothers for the sewer extension work and to authorize the Notice to Proceed. Member Toddles moved to approve. Member Shealer seconded. Motion carried 4:0

South Collection System – Siphon Replacement: Chairman Redding recommended a motion to approve payment to CE Williams in the amount of \$40,943.24 for work to date. Member Shealer moved to approve. Member Toddles seconded. Motion carried 3:1. Jim Williams abstained.

Greenmount Sewer System – Preliminary Scope: Chairman Redding recommended a motion to approve activating a committee to work on an agreement between the developer, Township, & Authority. Member Shealer moved to approve. Member Williams seconded. Motion carried 4:0.

*OPERATIONS MANAGER –
TODD WILLIAMS*

Nothing to report at this time.

SOLICITOR – TODD KING

Todd reviewed the status of the agreements he's drafted.

*OFFICE MANAGER –
TRACEY BARRICK*

Report submitted. Auditors in the office the rest of the week.

*ADMINISTRATIVE MANAGER -
BEN THOMAS*

Report submitted.

REPORTS OF COMMITTEES

PERSONNEL COMMITTEE

Laborer position interviews next week.

FINANCE COMMITTEE

Nothing to report at this time.

*LONG-RANGE PLANNING
COMMITTEE*

Nothing to report at this time.

There being no further business, the meeting was adjourned at 4:42pm.

Tracey Barrick
Office Manager and Board Secretary