

CUMBERLAND TOWNSHIP AUTHORITY  
1370 Fairfield Road ♦ Gettysburg, PA 17325 ♦ Township Meeting Room

AUTHORITY REGULAR MEETING ♦ January 8, 2024

CALL TO ORDER

The Authority met in a regular session and the meeting was called to order at 3:12pm with Chairman Rich Redding presiding.

ATTENDANCE

Authority Members Present:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman), Steve Niebler (Treasurer), Jim Williams

Authority Members Absent:

Steve Toddes

Additional Authority Representation:

Tim Knoebel (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary)

Others in Attendance:

Dave Blocher – Cumberland Township Manager

APPROVAL OF MINUTES

Minutes from the December 11, 2023 Authority Regular Meeting were reviewed. Member Williams moved to approve. Member Niebler seconded. Motion carried 4:0.

FINANCIAL APPROVALS

*APPROVAL OF ACCOUNTS PAYABLE*

Chairman Redding recommended a motion to approve the accounts payables from December 31, 2023 in the amount of \$22,158.34. Member Williams moved to approve. Member Niebler seconded. Motion carried 4:0.

Chairman Redding recommended a motion to approve the accounts payables from January 8, 2024 in the amount of \$59,979.81. Member Shealer moved to approve. Member Niebler seconded. Motion carried 4:0.

Public Comment

None

ACTIVE BUSINESS

None

NEW BUSINESS

Chairman Redding recommended a motion to authorize proceeding with the capital projects utilizing Authority funding sources. LSA Grant: South plant improvements. Loan: Old Mill Road pumping station retrofit, Syphon replacement, Pin Oak/Table Rock Rd sewer line rehab, Rt. 116 sewer relocation, Boyd's School Rd gravity sewer, and South plant improvements not paid for by LSA Grant. Member Williams moved to approve. Member Niebler seconded. Motion carried 4:0.

Chairman Redding recommended a motion to approve the purchase of 5 iPads for the board members. Member Niebler moved to approve. Member Williams seconded. Motion carried 3:1. Member Shealer nay.

Chairman Redding recommended a motion to approve the 2024 meeting dates as indicated at the bottom of the agenda. Member Shealer moved to approve. Member Williams seconded. Motion carried 4:0.

## CORRESPONDENCE

None

## REPORTS

*ENGINEER – TIM KNOEBEL*

Boyd's School Road Sewer Extension: Chairman Redding recommended a motion to authorize KPI to advertise for bids pending any confirmation from DCED on the bidding requirements. Member Williams moved to approve. Member Niebler seconded. Motion carried 4:0.

Old Mill Road Pump Station Retrofit: Chairman Redding recommended a motion to authorize the chairman to sign the Part 2 Water Quality Management Permit Application & to authorize submission of the application to PA DEP pending Todd's review of the drawings. Member Shealer moved to approve. Member Niebler seconded. Motion carried 4:0.

*OPERATIONS MANAGER –  
TODD WILLIAMS*

Chairman Redding recommended a motion to approve putting the vacuum truck on Municibid & in the Gettysburg Times. Member Niebler moved to approve. Member Shealer seconded. Motion carried 4:0.

*SOLICITOR – TODD KING*

Nothing to report at this time.

*OFFICE MANAGER –  
TRACEY BARRICK*

Report submitted.

*ADMINISTRATIVE MANAGER -  
BEN THOMAS*

Chairman Redding recommended a motion to approve Kampstra putting out an RFP for the pension plan Recordkeeper/Custodian based on the legal requirements. Member Shealer moved to approve. Member Williams seconded. Motion carried 4:0.

## REPORTS OF COMMITTEES

*PERSONNEL COMMITTEE*

Nothing to report at this time.

*FINANCE COMMITTEE*

Nothing to report at this time.

*LONG-RANGE PLANNING  
COMMITTEE*

Met with KPI Technology.

There being no further business, the meeting was adjourned at 4:38pm.

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Tracey Barrick  
Office Manager and Board Secretary