

CUMBERLAND TOWNSHIP AUTHORITY
1370 Fairfield Road ♦ Gettysburg, PA 17325 ♦ Township Meeting Room

AUTHORITY REGULAR MEETING ♦ October 14, 2024

CALL TO ORDER

The Authority met in a regular session and the meeting was called to order at 3 pm with Chairman Redding presiding.

ATTENDANCE

Authority Members Present:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman),
Steve Niebler (Treasurer), Steve Toddes, Jim Williams

Additional Authority Representation:

Tim Knoebel (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary)

Others in Attendance:

Harlan Lawson – GMS Funding Solutions

APPROVAL OF MINUTES

Minutes from the September 9, 2024 Regular Meeting were reviewed. Member Niebler moved to approve. Member Toddes seconded. Motion carried 5:0.

FINANCIAL APPROVALS

APPROVAL OF ACCOUNTS PAYABLE

Chairman Redding recommended a motion to approve the accounts payables from September 30, 2024 in the amount of \$34,690.65. Member Williams moved to approve. Member Niebler seconded. Motion carried 5:0.

Chairman Redding recommended a motion to approve the accounts payables from October 14, 2024 in the amount of \$26,108.21. Member Toddes moved to approve. Member Niebler seconded. Motion carried 5:0.

Public Comment

None

ACTIVE BUSINESS

Chairman Redding recommended a motion to approve the Non-Discrimination Notice Amendment to the Personnel Policy. Member Niebler moved to approve. Member Shealer seconded. Motion carried 5:0.

NEW BUSINESS

None

CORRESPONDENCE

None

REPORTS

ENGINEER – TIM KNOEBEL

Cambridge Crossing Phase 2 & 3: Chairman Redding recommended a motion to retain 15% of the originally bonded amount which equates to a retainage of \$144,507 resulting in a reduction of security in the amount of \$818,873. Member Williams moved to approve. Member Shealer seconded. Motion carried 5:0.

*OPERATIONS MANAGER –
TODD WILLIAMS*

Report submitted.

SOLICITOR – TODD KING

Solicitor King reviewed the status of his work.

*OFFICE MANAGER –
TRACEY BARRICK*

Report submitted.

*ADMINISTRATIVE MANAGER -
BEN THOMAS*

Report submitted.

REPORTS OF COMMITTEES

PERSONNEL COMMITTEE

Nothing to report at this time.

FINANCE COMMITTEE

Nothing to report at this time.

*LONG-RANGE PLANNING
COMMITTEE*

Previously reported.

*CLOSED PUBLIC MEETING TO
GO INTO EXECUTIVE SESSION*

The public meeting was closed at 3:50 pm for an executive session to discuss a possible legal agreement.

REOPENED PUBLIC MEETING

The public meeting reopened at 4:34 pm.

There being no further business, the meeting was adjourned at 4:39 pm.

**Tracey Barrick
Office Manager and Board Secretary**