

CUMBERLAND TOWNSHIP AUTHORITY
730 Chambersburg Rd ♦ Gettysburg, PA 17325 ♦ Township Meeting Room

AUTHORITY REGULAR MEETING ♦ December 9, 2024

CALL TO ORDER

The Authority met in a regular session and the meeting was called to order at 3 pm with Chairman Redding presiding.

ATTENDANCE

Authority Members Present:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman),
Steve Niebler (Treasurer), Steve Toddes

Authority Members Absent:

Jim Williams

Additional Authority Representation:

Tim Knoebel (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary)

Others in Attendance:

Dave Blocher - Cumberland Township

APPROVAL OF MINUTES

The minutes from the November 12, 2024 Regular Meeting were reviewed. Member Niebler moved to approve. Member Shealer seconded. Motion carried 4:0.

FINANCIAL APPROVALS

APPROVAL OF ACCOUNTS PAYABLE

Chairman Redding recommended a motion to approve the accounts payables from December 2, 2024 in the amount of \$160,537.41. Member Toddes moved to approve. Member Niebler seconded. Motion carried 4:0.

Chairman Redding recommended a motion to approve the accounts payables from December 9, 2024 in the amount of \$19,560.90. Member Shealer moved to approve. Member Toddes seconded. Motion carried 4:0.

Public Comment

None

ACTIVE BUSINESS

None

NEW BUSINESS

Chairman Redding recommended a motion to approve the employee share Memorandum of Understanding with Cumberland Township & for the Chairman to sign the document. Member Niebler moved to approve. Member Toddes seconded. Motion carried 4:0.

Chairman Redding recommended a motion to approve the Administrative Manager Consultant Memorandum of Understanding & for the Chairman to sign the document. Member Niebler moved to approve. Member Shealer seconded. Motion carried 4:0.

Chairman Redding recommended a motion to approve increasing the CTA pension contribution to 7.5%. Member Shealer moved to approve. Member Niebler seconded. Motion carried 4:0.

Chairman Redding recommended a motion for the approval of the 2025 Budgets & the employee wages as indicated in the Operating Budget. Member Shealer moved to approve. Member Toddes seconded. Motion carried 4:0.

CORRESPONDENCE

None

REPORTS

ENGINEER – TIM KNOEBEL

Report submitted.

*OPERATIONS MANAGER –
TODD WILLIAMS*

Report submitted.

SOLICITOR – TODD KING

Solicitor King reviewed the status of his work.

*OFFICE MANAGER –
TRACEY BARRICK*

Report submitted.

*ADMINISTRATIVE MANAGER -
BEN THOMAS*

Report submitted.

REPORTS OF COMMITTEES

PERSONNEL COMMITTEE

Nothing to report at this time.

FINANCE COMMITTEE

Nothing to report at this time.

*LONG-RANGE PLANNING
COMMITTEE*

Briefly discussed the possibility of needing a 3rd SBR tank at the south plant in the distant future.

There being no further business, the meeting was adjourned at 3:49 pm.

Tracey Barrick
Office Manager and Board Secretary