

CUMBERLAND TOWNSHIP AUTHORITY
1370 Fairfield Road ♦ Gettysburg, PA 17325 ♦ Township Meeting Room

AUTHORITY REGULAR MEETING ♦ June 10, 2024

CALL TO ORDER

The Authority met in a regular session and the meeting was called to order at 3:00pm with Chairman Rich Redding presiding.

ATTENDANCE

Authority Members Present:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman), Steve Niebler (Treasurer), Steve Toddes, Jim Williams

Additional Authority Representation:

Tim Knoebel (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Tracey Barrick (Office Manager & Board Secretary)

Others in Attendance:

Dave Blocher – Cumberland Township Manager
Jim Piet – Woodhaven Building & Development

APPROVAL OF MINUTES

Minutes from the May 13, 2024 Regular Meeting were reviewed. Member Toddes moved to approve. Member Niebler seconded. Motion carried 5:0.

FINANCIAL APPROVALS

APPROVAL OF ACCOUNTS PAYABLE

Chairman Redding recommended a motion to approve the accounts payables from May 31, 2024 in the amount of \$48,488.06. Member Williams moved to approve. Member Toddes seconded. Motion carried 5:0.

Chairman Redding recommended a motion to approve the accounts payables from June 10, 2024 in the amount of \$74,537.20. Member Niebler moved to approve. Member Toddes seconded. Motion carried 5:0.

Public Comment

None

ACTIVE BUSINESS

There was an Executive Session held on May 14, 2024 regarding a possible future legal agreement & land/rights-of-way acquisition. The next Executive Session regarding this matter is scheduled for July 8, 2024.

NEW BUSINESS

Chairman Redding recommended a motion to approve SEK, CPAs & Advisors to provide third-party administration and compliance services for the Authority's Money Purchase Pension Plan for 2024 as per their Engagement Letter/Service Agreement dated April 3, 2024. Member Williams moved to approve. Member Shealer seconded. Motion carried 5:0.

CORRESPONDENCE

None

REPORTS

ENGINEER – TIM KNOEBEL

Boyd's School Road Sewer Extension: Chairman Redding recommended a motion to approve the payment of Application for Payment #1 to Guyer Brothers in the amount of \$196,383.60 (\$218,204 with retainage of 10%). Member Shealer moved to approve. Member Toddes seconded. Motion carried 5:0.

*OPERATIONS MANAGER –
TODD WILLIAMS*

Report submitted.

SOLICITOR – TODD KING

Solicitor King reviewed the status of the agreements he's drafted.

*OFFICE MANAGER –
TRACEY BARRICK*

Report submitted.

*ADMINISTRATIVE MANAGER -
BEN THOMAS*

Report submitted.

*CLOSED PUBLIC MEETING TO GO
INTO EXECUTIVE SESSION*

The public meeting was closed at 3:40pm for an executive session to discuss personnel matters.

REOPENED PUBLIC MEETING

The public meeting was reopened at 3:45pm.

REPORTS OF COMMITTEES

PERSONNEL COMMITTEE

Emergency Motion: Chairman Redding recommended a motion to approve the hiring of Chase Bollinger to replace Jarrett Heness in accordance with the wage & benefit package previously agreed upon. Member Toddes moved to approve. Member Niebler seconded. Motion carried 5:0.

FINANCE COMMITTEE

Nothing to report at this time.

*LONG-RANGE PLANNING
COMMITTEE*

Previously reported.

There being no further business, the meeting was adjourned at 3:50pm.

Tracey Barrick
Office Manager and Board Secretary