

CUMBERLAND TOWNSHIP AUTHORITY  
1370 Fairfield Road ♦ Gettysburg, PA 17325 ♦ Township Meeting Room

AUTHORITY REGULAR MEETING ♦ August 12, 2024

CALL TO ORDER

The Authority met in a regular session and the meeting was called to order at 3 pm with Chairman Rich Redding presiding.

ATTENDANCE

Authority Members Present:

Rich Redding (Chairman), Tom Shealer (Vice-Chairman), Steve Niebler (Treasurer), Steve Toddes, Jim Williams

Additional Authority Representation:

Tim Knoebel & Sladen Wolf (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary)

Others in Attendance:

Bob Sharrah, Sharrah Design Group

APPROVAL OF MINUTES

Minutes from the July 8, 2024 Regular Meeting were reviewed. Member Niebler moved to approve. Member Toddes seconded. Motion carried 5:0.

FINANCIAL APPROVALS

*APPROVAL OF ACCOUNTS PAYABLE*

Chairman Redding recommended a motion to approve the accounts payables from June 30, 2024 in the amount of \$23,090.51. Member Williams moved to approve. Member Toddes seconded. Motion carried 5:0.

Chairman Redding recommended a motion to approve the accounts payables from August 12, 2024 in the amount of \$60,705.92. Member Toddes moved to approve. Member Williams seconded. Motion carried 5:0.

Public Comment

None

ACTIVE BUSINESS

None

NEW BUSINESS

Chairman Redding recommended approval of the 2025 Pension Municipal Requirement & Minimum Municipal Requirement & Minimum Municipal Obligation to be signed by the Office Manager. Member Shealer moved to approve. Member Niebler seconded. Motion carried 5:0.

CORRESPONDENCE

None

REPORTS

*ENGINEER – TIM KNOEBEL*

Old Mill Road Pump Station - Retrofit: Chairman Redding recommended a motion to authorize the award of this project to PSI, Inc. in the amount of \$137,900 pending review of bid submission documents by the Authority Solicitor. Member Williams moved to approve. Member Niebler seconded. Motion carried 5:0.

Cannon Ridge Phase III: Chairman Redding recommended a motion to authorize the solicitor to prepare the necessary dedication documents. Member Niebler moved to approve. Member Toddes seconded. Motion carried 5:0.

*OPERATIONS MANAGER –  
TODD WILLIAMS*

Report submitted.

*SOLICITOR – TODD KING*

Solicitor King reviewed the status of his work.

*OFFICE MANAGER –  
TRACEY BARRICK*

Report submitted.

*ADMINISTRATIVE MANAGER -  
BEN THOMAS*

Report submitted.

#### REPORTS OF COMMITTEES

*PERSONNEL COMMITTEE*

In talks with Ben Thomas regarding his contract for 2025.

*FINANCE COMMITTEE*

Nothing to report at this time.

*LONG-RANGE PLANNING  
COMMITTEE*

Jim Williams reported that ACIDA was awarded an approximate \$1 million grant & a low interest loan for the redevelopment of the foundry property which can be used for off-site infrastructure. There's a possibility that it could be used for a sewer line to the site.

The board presented Todd Williams with a certificate in recognition of his 30-year service to the Authority.

*CLOSED PUBLIC MEETING TO  
GO INTO EXECUTIVE SESSION*

The public meeting was closed at 4:16 pm for an executive session to discuss personnel matters.

*REOPENED PUBLIC MEETING*

The public meeting reopened at 4:30 pm.

**There being no further business, the meeting was adjourned at 4:30 pm.**

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Tracey Barrick  
Office Manager and Board Secretary