

CUMBERLAND TOWNSHIP AUTHORITY  
1270 Fairfield Rd, Ste 9 ♦ Gettysburg, PA 17325 ♦ CTA Meeting Room  
REGULAR MEETING ♦ April 13, 2026

CALL TO ORDER

The Authority met in a regular session and the meeting was called to order at 3:00 pm with Chairman Redding presiding.

ATTENDANCE

Authority Members Present:

Rich Redding (Chairman), Jim Williams (Vice Chairman)  
Steve Niebler (Treasurer), Steve Toddes, Andrew Wampler

Additional Authority Representation:

Tim Knoebel (Engineer), Todd King (Solicitor), Todd Williams (Operations Manager), Ben Thomas (Administrative Manager), Tracey Barrick (Office Manager & Board Secretary), Mary Voss (Administrative Assistant)

Others in Attendance:

None

APPROVAL OF MINUTES

The minutes from the March 9, 2026 Regular Meeting were reviewed. Member Toddes moved to approve. Member Niebler seconded. Motion carried 5:0.

FINANCIAL APPROVALS

*APPROVAL OF ACCOUNTS  
PAYABLES*

Chairman Redding recommended a motion to approve the accounts payables from March 31, 2026 in the amount of \$37,206.04. Member Williams moved to approve. Member Toddes seconded. Motion carried 4:0. Member Wampler abstained.

Chairman Redding recommended a motion to approve the accounts payables from April 13, 2026 in the amount of \$48,804.26. Member Toddes moved to approve. Member Williams seconded. Motion carried 4:0. Member Wampler abstained.

Public Comment

None

ACTIVE BUSINESS

Chairman Redding recommended a motion to approve using \$3,164.53 from the capital purchases contingency account to cover the additional cost of the skid loader. Member Williams moved to approve. Member Niebler seconded. Motion carried 5:0.

NEW BUSINESS

Chairman Redding recommended a motion to approve grant submissions for \$1.2M each to Senators Fetterman & McCormick for the sludge press project. Member Toddes moved to approve. Member Wampler seconded. Motion carried 5:0.

Chairman Redding recommended a motion to approve signing and sending thank-you letters to the six (6) organizations that provided Letters of Support for the grant applications. Member Niebler moved to approve. Member Williams seconded. Motion carried 5:0.

Chairman Redding recommended a motion to approve engineering reimbursement payments in the amount of \$2,108.00 in eight (8) monthly installments totaling \$16,864.00. Member Williams moved to approve. Member Niebler seconded. Motion carried 5:0.

Chairman Redding recommended a motion to authorize SEK to provide third-party administration and compliance services for the Authority's Money Purchase Pension Plan for 2026. Member Niebler moved to approve. Member Toddes seconded. Motion carried 5:0.

CORRESPONDENCE

None

REPORTS

*ENGINEER – TIM KNOEBEL*

**South Plant Improvements:** Chairman Redding recommended a motion to approve extension of Contract 1 to June 5, 2026 due to spalling and delamination of new concrete installed on existing tank. Member Williams moved to approve. Member Toddes seconded. Motion carried 5:0.

**Willoughby Run ROW Access:** Chairman Redding recommended a motion to approve extension of contract to July 1, 2026 due to weather dependency of project. Member Toddes moved to approve. Member Niebler seconded. Motion carried 4:0 Member Williams abstained.

**Biosolids Sludge Press Project:** PA DEP application in July.

**Tap Fee Study:** Draft report expected to be ready by May.

**Readiness Center:** Possibility of needing a short pipe installed for planned upgrades to the building. KPI will be looking into it with Todd to determine what needs done.

*OPERATIONS MANAGER –  
TODD WILLIAMS*

Skid Loader delivered. Diffusers repaired and back online. Pumping this week to repair two rusted bolt holes in the SBR tank. SBR tank needs refurbishing soon.

*SOLICITOR – TODD KING*

**Cannon Ridge Phase III:** Dedication in progress. Manole item complete. Will periodically follow up with S&A Homes solicitor to keep process moving.

*OFFICE MANAGER –  
TRACEY BARRICK*

Report submitted.

*ADMINISTRATIVE MANAGER -  
BEN THOMAS*

Report submitted.

REPORTS OF COMMITTEES

*PERSONNEL COMMITTEE*

Nothing to report at this time.

*FINANCE COMMITTEE*

Nothing to report at this time.

*LONG-RANGE PLANNING  
COMMITTEE*

Nothing to report at this time.

**There being no further business, the meeting was adjourned at 3:52 pm.**

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Tracey Barrick  
Office Manager and Board Secretary